



Village of Biscayne Park

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Board Members

President
Stephen Taylor

Vice President
Kate McGuinness
Graham

Secretary/Treasurer
Supreme Dorvil

Priscilla B. Dames

Alfred Jonas

BISCAYNE PARK FOUNDATION MINUTES

Monday, March 7, 2011 at 6:00PM
Ed Burke Recreation Center
11400 NE 9th Court Biscayne Park, FL 33161

1. Call to Order

President Taylor called the meeting to order at 6 PM.

2. Roll Call

In attendance at the meeting were board members Stephen Taylor, Kate McGuinness, Supreme Dorvil, Priscilla Blake and Alfred Jonas.

3. Additions, deletions and changes to the agenda.

No additions/deletions were made.

4. Approval of Minutes

Motion made by President Taylor to approve the minutes of the February 28, 2011 meeting. It was seconded by board member Blake.

All in favor: Taylor, McGuinness, Dorvil, Blake and Jonas
Opposed:
Motion carries 5/0.

5. Old Business

5.a. Financial report by Secretary/Treasurer Dorvil

Account balance: \$1,786.51

Secretary/Treasurer Dorvil met with the Village's Finance Director, Michael Arciola and the Village's Clerk, Maria Camara. He collected all the bank statements and copy of the Foundation's resolution.

Secretary/Treasurer Dorvil also met with Total Bank representative Mary Toledo. Ms. Toledo informed him that the bank **does not** require two signatures on a written check.

5.b. motion made by Vice President McGuinness to have two signatures be required for writing checks. Seconded by board member Blake.

All in favor: Taylor, McGuinness, Dorvil, Blake and Jonas
Opposed:
Motion carries 5/0.

The board discussed whose name should go on the checks, but no decisions were made and discussions were tabled to a later date.

6. New Business

6.a Vice President McGuinness makes a motion to have no required financial contribution by board members at this point. Seconded by Board member Blake.

All in favor: Taylor, McGuinness, Dorvil, Blake and Jonas
Opposed:
Motion carries 5/0.

Board member Jonas requested for his past donation to Biscayne Park in 2010 be counted by the board.

6.c. The board discussed becoming more visible to the community and increasing awareness of the Foundation.

Vice President Kate suggested that at least two board members are present at each village event with a booth.

President Taylor agreed to research whether a Mission Statement was established in the past. If not, he would put together a Mission Statement draft to be reviewed at the next meeting.

Board member Blake also agreed to put together a survey which will be sent out to the residents in the upcoming April news letter.

6.d. Fundraising

Board member Jonas provided a list of revenue ideas:

- . Booth at Village events to sell donated items
- . Solicit donations from Publix, AT&T, Comcast, others?
- . Solicit donation from banks: move account to bank that will donate regularly.
- . Events: road race, golf tournaments, soiree
- . Village "library": books, movies, CD's (donated)
- . Homeowner solicitation

Secretary/treasurer Dorvil also added some revenue ideas:

- . Bingo night
- . Fish fry
- . Carnival
- . Biscayne Park annual resident calendar

The board also discussed asking for donations from all residents in the upcoming newsletter.

The next regular meeting of the Foundation is scheduled for Monday, March 28, 2011 at 6:00PM.

Meeting was adjourned at 7:37 PM.

Minutes approved by the Board on

3/28/11


Stephen Taylor, President


Supreme Dorvil, Secretary/Treasurer